

S e m i n a r S c h e d u l e

Accomplished Accounts

Seminar Schedule 2009

Cost:

\$55 plus GST - per person per seminar

Light Morning Tea Included

Time 9:30am to 11:30am for all seminars

Venue: 49 Robinson St, Dandenong 3175 Mel Ref 90 D7

To register, please contact the office on (03) 9793 4793

Or by email info@accomplished-accounts.com.au

Accounting Systems and Bookkeeping Specialists



Friday, May 1st

QuickBooks Integrated Payroll

- RDO
- Termination
- Salary Sacrifice
- Super
- PAYG Summaries
- FAQ's

Tuesday, May 19th

QuickBooks New Features & Upgrade 09/10

- Presentation of what's new in 09/10
- Start up new files
- Upgrading to new QBi series

Wednesday, June 10th

QuickBooks End Of Financial Year

- Previous years financials
- GST/PAYGW Control
- Bank reconciliations/uncleared items
- Fixed Assets & stock
- Profit & Loss positions
- A/R and A/P - reconcile

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